



## AVANTHI INSTITUTE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE New Delhi, Recg. By Govt. of T.S & affiliated to JNTUH,  
Hyderabad)

NAAC "B++" Accredited Institute

Gunthapally (V), Abdullapurmet(M), RR Dist, Near Ramoji Film City, Hyderabad -501512.

[www.aietg.ac.in](http://www.aietg.ac.in) email: [principal.avanathi@gmail.com](mailto:principal.avanathi@gmail.com)

IQAC Minutes of Meetings-2019-20		
S.No	Minutes of Meeting	Date
1	Minutes of meetings-1	10-07-2019
2	Minutes of meetings-2	08-01-2020

**PRINCIPAL**

**Avanathi Institute of Engg. & Tech**  
Guntihapally (V), Abdullapurmet (Mdl) R.R.Dist



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Ref No: AIET/IQAC/2019-2020 /01

Date: 08-07-2019

To  
The Members of IQAC  
Avanthi Institute of Engineering and Technology  
Gunthapally(V),Hyd.

### CIRCULAR

This is to inform all the members of the college IQAC committee meeting will be scheduled in the conference room on 10-07-2019 at 10AM, to discuss the following points.

#### **Agenda:**

1. Minutes and actions of IQAC meeting held on 03.01.2019
2. Progress on Teaching and Learning Methodologies
3. Industry participation
4. Result Analysis of each course and semester
5. Research, Consultancy and publications
6. Academic auditing & schedules
7. External training for final year students
8. Any other matter with permission of chairperson.

#### Copy To:

1. The Principal
2. All HODs
3. IQAC Members
4. All College academic committee members

  
IQAC Coordinator



**PRINCIPAL**  
Avanthi Institute of Engg. & Tech  
Guntihapally (V), Abdullapurmet (M) R.R. Dist  
Principal



## Internal Quality Assurance Cell (IQAC)

Ref No: AIET/IQAC/2019-2020 /01

Date: 10.07.2019

### IQAC Minutes of Meeting

IQAC coordinator Dr. Gundi Sai Kumar extended a warm welcome to the IQAC members. The following decisions (agenda wise) were taken after detailed discussions among the members in the meeting.

#### AGENDA:

**Agenda Item 1:** To review the minutes of IQAC meeting held on 03.01.2019

#### Resolution:

The members reviewed the IQAC minutes of meeting held on 03.01.2019 and approved the same.

**Agenda Item 2:** Progress of Teaching and Learning

#### Resolution:

- The IQAC committee reviewed the Outcome Based Education (OBE) that was followed by all the departments. It was observed that some new professional electives were introduced in most of the programs that cater to industry needs
- The committee decided to introduce some more electives in a phased manner for industry readiness whenever there is an opportunity
- The committee also decided to see that the faculty upgrades their knowledge and skills in those areas.

**Agenda Item 3:** Industry participation

#### Resolution:

The committee has resolved to organize industrial visits and seminars involving industry experts.

**Agenda Item 4:** Result Analysis

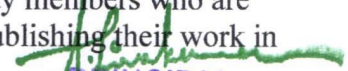
#### Resolution:

- The committee requested respective HODs to improve students' performance through actions such as Conducting additional classes, doubt-clearing/clarification sessions.
- The committee informed the faculty to analyze the results and to appreciate the toppers from each branch by giving prizes.
- The committee resolved to implement remedial classes for the average and below average students.

**Agenda Item 5:** Research, Consultancy and Research projects

#### Resolution:

- Principal informed all the concerned members to complete research proposals in time and submit utilization certificate
- The co-coordinator of R&D has requested all HODs to inform the faculty members who are Doctorates to actively involve themselves in research activities such as publishing their work in referred journals and obtaining funded research projects.
- It was resolved to organize a seminar on How to write a research paper

  
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- It was decided by the IQAC members to collaborate with other departments and involve actively in research publications.

### **Agenda Item 6:** Academic auditing schedules

#### **Resolution:**

The audit report presented and accepted by the committee will be forwarded to principal and the governing body members.

### **Agenda Item 7:** External training for final year students

#### **Resolution:**

- It was decided to organize an external training program by Face Academy for the final year students.
- To provide company specific training in technical, aptitude, verbal and soft skills.

### **Agenda Item 8:** Any other matter with permission of chairperson.

#### **Resolution:**

The committee decided to meet at regular intervals in formal / informal manner to enhance IQAC institutionalization.

**PRINCIPAL**

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## FOLLOWING IQAC COMMITTEE MEMBERS (2019-20) ATTENDED ON 10-07-2019

SR NO	NAME OF THE MEMBER	DESIGNATION	POSTION IN IQAC	SIGN
1	Dr. A Siva Kumar	Head of the Institution	CHAIRPERSON	
2	Dr. Gundi Sai Kumar	Assoc. Prof of ECE	COORDINATOR OF IQAC	
3	Mr. I. Shraavan Kumar	Member of GB	MEMBER	
4	Dr. Y. Jayaprada	Director-HR	MEMBER	
5	Dr. S.Kishore Reddy	HOD ECE	MEMBER	
6	Mr. T Kranti Kumar	HOD EEE	MEMBER	
7	Mr. Y Ramesh Babu	HOD MECH	MEMBER	
8	Dr.K Shailaja	HOD H&S	MEMBER	
9	Dr Jsv Gopal sharma	HOD MBA	MEMBER	
10	Dr. Sk.Shakeer Basha	HOD CSE	MEMBER	
11	Mr. Bangaru Siddhartha jetty	Asst. Prof. of ECE	MEMBER	
12	Ms.M. Ragini	Asst.Prof. of EEE	MEMBER	
13	Mr. B. Anil Kumar	Asst Prof H&S	MEMBER	
14	Mrs. B. Nayeema	Asst.Prof. of MBA	MEMBER	
15	Mr.Veda Prahlad Relangi	Asst.Prof. of MECH	MEMBER	
16	Mr.M.Sathish	Exam Cell Incharge	MEMBER	
17	Mr.R K Naidu	Librarian	MEMBER	
18	Dr. Nilang trivedi	Scientist – F-Drdo	MEMBER	
19	Mr. Swamy Rao Kulkarni	Head training & Placements.	MEMBER	
20	Mr. S.Pitchi Reddy	Administrative officer	MEMBER	
21	K. Venkatesh, Sarpanch, Gunthapally (Village)	Local society	MEMBER	
22	G Karunakar Reddy, Senior Software Engineer at Accenture.	Alumni	MEMBER	
23	Venna Gopal Reddy ,III ECE 17Q61A0485	Student	MEMBER	

IQAC Coordinator

Principal

PRINCIPAL



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Ref No: AIET/IQAC/2019-2020 /02

Date: 06.01.2020

To  
The Members of IQAC  
Avanthi Institute of Engineering and Technology  
Gunthapally(v),Hyd

### CIRCULAR

This is to bring to your kind notice that the Internal Quality Assurance Cell (IQAC) meeting of Avanthi Institute of Engineering And Technology will be conducted on 08.01.2020 at 10.00 AM. In the conference room

#### AGENDA:

1. Review the minutes of IQ AC previous meeting held on 10.07.2019
2. Review & Strengthening of teaching-learning process in the AY 2019-2020
3. Webinars, FDPs and conferences to be conducted / attended online.
4. Campus placement trainings
5. Any other item with permission of chairperson

Copy To:

1. The Principal
2. All HODs
3. IQAC Members
4. All College academic committee members

  
IQAC Coordinator



**PRINCIPAL**

Avanthi Institute of Engg. & Tech  
Gunthapally (V), Abdullapurmet (M) R.R. Dist  
Principal





### Internal Quality Assurance Cell (IQAC)

Ref No: AIET/IQAC/2019-2020/02  
2020

Dates: 08-01-

IQAC coordinator Dr. Gundi Sai Kumar welcomed all the IQAC members. The following decisions (agenda wise) were taken after detailed discussions among the members in the meeting via virtual mode. Due to the pandemic situation the classes were carried out online.

**Agenda Item 1:** Review the minutes of IQAC previous meeting held on 10.07.2019

**Resolution:**

The members reviewed the IQAC minutes of meeting held on 10.07.2019 and approved the same.

**Agenda Item 2:** Review & Strengthening of teaching-learning process via virtual mode in the AY 2019-2020

**Resolution:**

1. Reviewed Result analysis of each course and semester.
2. The committee reviewed the implementation of planning regular files by all the departments to maintain the required documents of teaching in prescribed formats
3. The committee decided to collect feedback from Students/Alumni / employer/any other stake holder to improvise on teaching- leaning activity
4. Every faculty should use ICT tools like Google meet, Google spread sheets etc.

**Agenda Item 3.** Seminars, FDPs, conferences to be conducted / attended

**Resolution:**

IPR & Research methodology should be focused as part of FDPs for all the faculty members through virtual mode.

**Agenda Item 4:** Campus placement training to the students

**Resolution:**

1. The committee suggested campus placement training team to conduct training programs well in advance to enhance their job opportunities via virtual mode.
2. The members suggested the placement team to encourage slow learners and provide more opportunities to enhance their soft skills.
3. The IQAC members informed the placement team to provide company specific training in verbal, aptitude, soft skills and technical skills to improve the average package.

**Agenda Item 5:** Any other item with permission of chairperson

**Resolution:**

The committee decided to meet at regular intervals in formal / informal manner to enhance IQAC institutionalization.

PRINCIPAL

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IQAC Coordinator  
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